



OKLAHOMA
HUMANITIES

OH STATEMENT OF UNDERSTANDING

The applicant, represented by the undersigned project officers, understands and agrees to the following: (1) Any funds granted as a result of this application will be used in accordance with the plans and budget described in this request; any significant changes in activities, personnel, or budget will require prior approval by Oklahoma Humanities (OH). (2) The applicant will abide by the policies of OH and the National Endowment for the Humanities.

The Statement of Understanding identifies the key personnel responsible for carrying out the project and must contain actual signatures. ***Typed signatures will not be accepted.***

The Project Director is responsible for administering and carrying out the project and is responsible to both the Primary Sponsor and to OH. A project may have only one Project Director. The Fiscal Agent is responsible for receiving, disbursing, and accounting for all grant funds used in a project. They are also responsible for recording and accounting for all cost-share for the sponsor. The Fiscal Agent answers to the Primary Sponsor and may not also serve as the Project Director. The Authorizing Official is normally an officer of the Primary Sponsor. This person is empowered to commit the sponsor to the terms of the Agreement when and if a grant award is made by OH.

PROJECT DIRECTOR

Signature: _____

Organization: _____

Name: _____ Title: _____

Mailing Address: _____

City, State, Zip: _____

Work Phone: _____ Fax: _____

E-Mail: _____

FISCAL AGENT

Signature: _____

Organization: _____

Name: _____ Title: _____

Mailing Address: _____

City, State, Zip: _____

Work Phone: _____ Fax: _____

E-Mail: _____

By signing and submitting this application, the Authorizing Official of the application institution or organization is providing the applicable certifications regarding debarment and suspension and compliance with the nondiscrimination statutes, as set forth below.

AUTHORIZING OFFICIAL

Signature: _____

Organization: _____

Name: _____ Title: _____

Mailing Address: _____

City, State, Zip: _____

Work Phone: _____ Fax: _____

E-Mail: _____

CERTIFICATIONS

Grantees must comply with federal requirements as outlined in "General Terms and Conditions for General Support Grants to State Humanities Councils," (www.neh.gov/grants/manage/general-terms-and-conditions-general-support-grants-state-humanities-councils), all appendices, and related documents as mentioned therein as applicable to sub-recipients, sometimes referred to as re-grantees or sub-awardees.