

# Oklahoma Humanities ARP Grants

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## *Oklahoma Humanities*

### *Basic Application Information*

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Oklahoma Humanities (OH) is an independent, nonprofit organization whose mission is to strengthen communities by helping Oklahomans learn about the human experience, understand new perspectives, and participate knowledgeably in civic life through humanities disciplines such as history, literature, film studies, art criticism, and philosophy. As the state affiliate for the National Endowment for the Humanities, OH provides grants, a free educational magazine, Smithsonian Institution exhibits, reading and discussion groups, a podcast, and other cultural opportunities for Oklahomans of all ages.

Oklahoma's American Rescue Plan (ARP) Grant requests are intended to reach a diverse network of urban, rural, small, medium, and large sized organizations serving a myriad of important constituencies statewide. If you have any questions regarding this funding opportunity or have technical difficulties, please email Senior Program Officer Kelly Burns at [Kelly@OKHumanities.org](mailto:Kelly@OKHumanities.org).

Oklahoma Humanities is providing recovery funding to museums, archives, historic sites, and other nonprofits impacted by the pandemic. Awards of up to \$15,000 will be awarded to prevent, prepare for, respond to, and recover from the coronavirus. The Oklahoma ARP Grants initiative funding was made available by the \$1.9 trillion American Rescue Plan Act of 2021 (ARP) approved by the U.S. Congress and signed into law by President Joseph R. Biden. Oklahoma Humanities is responsible for the distribution of federal funding allocated to the state of Oklahoma from the National Endowment for the Humanities Federal and State Partnership Division. To help ensure the recovery funding is spent quickly and project activities are conducted in a timely manner, all grant funds will be awarded by November 30, 2021 with a final report due by February 28, 2023.

**There is no matching or cost share requirement tied to these funds.**

### **Funding Summary**

Funding Opportunity Title	Oklahoma Humanities American Rescue Plan Grants
Application Open	June 1, 2021 12:00 a.m. Central Time
Application Deadline	July 1, 2021 11:59 p.m. Central Time or until funds are expended
Anticipated Funding	Approximately \$660,000

Estimated Number and Type of Awards	Approximately 60 grants ranging from \$1,000 to \$15,000 awarded on a first-come, first-served basis for eligible applicants
Cost Sharing/Match Required	No
Period of Performance	Beginning Date: Date of Award, no later than December 1, 2021 Ending Date: November 30, 2022 Projects may start as early as August 1, 2021 and as late as December 1, 2021.
Reporting Requirements	Final report is due 90 days after the ending of the performance period (February 28, 2023)

### What are the humanities?

"The term 'humanities' includes, but is not limited to, the study and interpretation of the following: language, both modern and classical; linguistics; literature; history; jurisprudence; philosophy; archaeology; comparative religion; ethics; the history, criticism and theory of the arts; those aspects of the social sciences which have humanistic content and employ humanistic methods; and the study and application of the humanities to the human environment with particular attention to reflecting our diverse heritage, traditions, and history and to the relevance of the humanities to the current conditions of national life."

--National Foundation on the Arts and the Humanities Act, 1965, as amended

### Grant Applicant Requirements

- Organizations must serve and have headquarters in Oklahoma. Organizations outside of Oklahoma should contact the State Council in their area.
- Oklahoma Humanities is federally required to limit funding eligibility to U.S. nonprofit organizations with 501(c)(3) tax-exempt status, accredited public and 501(c)(3) institutions of higher education, state and local governmental agencies, and federally recognized Native American tribal governments. Individuals, foreign, and for-profit entities are not eligible to receive funding.
- Organizations must have a D-U-N-S® number. A SAMS (CAGE code) is strongly encouraged, but not required
- Organizations must agree to use the federal funding in a way that does not violate federal funding requirements
- Applicants must not have been federally suspended or debarred
- Applicants must not be delinquent on federal debt

### Ineligible For Funding

- Individuals
- Public libraries
- For-profit organizations
- Organizations focused solely on the arts
- Political or advocacy organizations
- Universities, colleges, individual faculty members, and academic departments

*(However, museums, archives, university presses and public-facing humanities centers affiliated with a college or university may apply for the Oklahoma ARP grants.)*

Organizations with a strong arts focus are encouraged to contact the Oklahoma State Arts Council for grants provided through the National Endowment for the Arts. Public libraries are encouraged to contact the State Department of Libraries for more details.

**NOTE: Programmatic expenses are not eligible under the Oklahoma ARP Grant funding stream. Applicants interested in pursuing programmatic grants should apply under our grants programs.**

### **Especially Encouraged Applications**

OH especially encourages applications from underserved communities that have been denied equitable treatment, such as Black, Latino, Indigenous and Native American persons, Asian Americans and Pacific Islanders, and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality.

### **Allowable Costs**

Grant funding may support general operating costs of humanities-focused organizations, including but not limited to: staff retention (payroll and benefits), facilities, insurance, and utilities.

### **Unallowable Costs**

- Unallowable expenses as defined in 2CFR 200 Subpart E-Cost Principles
- Overlapping project costs with any other pending or approved application(s) for federal funding and/or approved federal awards
- Funds for activities supported by other non-NEH federal funds
- Competitive regranteeing
- Cancellation costs
- Costs dating to before March 15, 2021

- Equipment costs in excess of 20% of total project costs
- Travel (both foreign and domestic)
- Construction, purchase of real property, major alteration and renovation
- Environmental sustainability
- Collections acquisition
- The preservation, organization, or description of materials that are not regularly accessible for research, education, or public programming
- Promotion of a particular political, religious, or ideological point of view
- Advocacy of a particular program of social or political action
- Support of specific public policies or legislation
- Lobbying
- Projects that fall outside of the humanities and the humanistic social sciences

### Guidelines Certification\*

Please certify that you have read the above guidelines including those relating to allowable costs, unallowable costs, the definition of the humanities, and acknowledge that your organization is not a state-funded public library or arts organization.

### Choices

Yes, I have read the above guidelines.

### Project Title\*

Please title your project with the following format "Organization Name: ARP Subaward"

*Character Limit: 100*

### Amount Requested\*

Grant requests have been limited to a maximum of \$15,000. Please only apply for what your organization can justify in the budget narrative.

*Character Limit: 20*

## Organization Information and Eligibility

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### DUNS Number\*

Data Universal Numbering System (DUNS) number refers to the nine-digit number established and assigned by Dun and Bradstreet, Inc. (D&B) which uniquely identifies business entities. A DUNS number may be obtained from D&B by telephone at 866.705.5711 or click here to register online.

*Character Limit: 9*

## Employer Identification Number (EIN)

Please enter your organization's Employer Identification Number (EIN).

*Character Limit: 9*

## Organizational Eligibility\*

Oklahoma Humanities is federally required to limit funding eligibility to U.S. nonprofit organizations with 501(c)(3) tax-exempt status, accredited public and 501(c)(3) institutions of higher education (as defined in 20 U.S.C. 1001), state and local governmental agencies, and federally recognized Native American tribal governments.

Please certify your organization's eligibility status.

### Choices

My organization is a U.S. nonprofit organization with 501(c)(3) tax-exempt status.

My organization is an accredited public or 501(c)(3) institution of higher education.

My organization is a state or local governmental agency.

My organization is a federally recognized Native American tribal government.

## Nonprofit Documentation

Nonprofit organizations with 501(c)(3) tax-exempt status are required to upload your IRS Charitable Determination Letter.

*File Size Limit: 1 MB*

## U.S. Congressional District\*

Enter the U.S. Congressional District number for the address of the Primary Sponsor. If you do not know the district of your U.S. or Oklahoma legislators, please click [here](#).

*Character Limit: 1*

## State Senate District\*

Enter the State Senate District number for the address of the Primary Sponsor.

*Character Limit: 3*

## State House District\*

Enter the State House District number for the address of the Primary Sponsor.

*Character Limit: 3*

## Humanities Mission and Work\*

Provide a brief historical description of your organization. Begin with the organization's mission statement. Explain how your organizational work is rooted in the humanities and provide examples of past humanities-based programming.

*Character Limit: 3000*

## Impact of COVID\*

In what ways has your organization been adversely impacted by the pandemic? Please give a brief description.

*Character Limit: 3000*

## "Oklahoma Humanities" Magazine Option

Oklahoma Humanities informs the public of our work through our bi-annual publication *Oklahoma Humanities* magazine. If funded, your organization will be listed in a future funding report.

Additionally, magazines are made available to our grant awardees as a special partner benefit. If you would like to receive a set of magazines for distribution at your location, please indicate so here.

### Choices

Yes, please contact me about receiving a set of magazines for distribution.

No, I would not like a set of magazines.

## "Oklahoma Humanities" Magazine Bulk Set Quantity

If you replied "Yes" to the previous question, please indicate the number of magazines your organization would like. Organizations may request up to 50 copies.

*Character Limit: 2*

## Publicity and Recognition\*

Please note, this federal funding is supported by tax payer dollars. To ensure transparency and the identification of federal funding, all organizations receiving ARP grants MUST acknowledge both Oklahoma Humanities and the National Endowment for the Humanities.

This acknowledgement should be in agreement with your organizational donor recognition levels and policies. This may include, but is not limited to:

- Naming and OH / NEH logos on your website
- Naming and OH / NEH logos in social, digital, and print materials
- Informing your elected officials you received this federal funding via letter, email, or phone call (for informational purposes only. No lobbying communications should be made in concert with this funding.)

If funded, specific wording and logo files will be provided.

### Choices

Yes, I understand I must acknowledge both OH and the NEH.

## *Budget Information*

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### **Budget Form\***

Upload your completed ARP funding request budget form. The form may be accessed [here](#).

Please note that clicking the above link will automatically download the OH ARP Budget Form to your computer. If you do not immediately see the file, check the "recent downloads" folder on your computer.

*File Size Limit: 1 MB*

### **Budget Narrative\***

In narrative form, please give a detailed explanation of how you arrived at the figures in each line item of the budget. This supports the budget and demonstrates that all listed costs are justified and reasonable.

Amounts on the budget form and budget narrative must match.

*Character Limit: 3500*

## *Appendix*

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### **Board of Directors List\***

Upload a list of current board members with addresses. This list should ONLY include board member names, email addresses, mailing addresses and affiliations. Please limit this document to 2-3 pages max. Please note that if your project is funded, they will be added to our mailing list

*File Size Limit: 1 MB*

### **Statement of Understanding\***

Upload the Statement of Understanding. You can find the form <https://okhumanities.org/Websites/ohc/images/Statement%20of%20Understanding%202018.pdf> here.

*File Size Limit: 3 MB*